

Zion Christian School Board Meeting Minutes

August 11, 2009 @ 7:00 PM

- 1) Opening devotions were led by board president, Craig Baker, by reading a portion of Lamentations 3 and leading in prayer
- 2) Roll Call: All board members present with Principal, Tom Kwekel, also attending. Administrator, Jason Heerema, was absent due to an accident resulting in his temporary residency at the Mary Free Bed rehabilitation facility.
- 3) The minutes of the June 23, 2009 board meeting were read and approved
- 4) Correspondence: A thank you letter was received from Dr. Peter Tjapkes thanking the board for acknowledging his ten years of teaching at the school.
- 5) Administrator's Report: No report due to Jason's absence described above
Board President, Craig Baker, reported on his and Tom Kwekel's MFB visit with Jason, resulting in a long list of duties and activities needing attention. The various duties have been distributed to the proper school personnel and board members. Jason will remain very much in the loop as the Lord is rapidly healing his injuries
- 6) Principal's Report: Tom Kwekel reporting
 - a) Cathy Diemer, Sarah Bierling, Craig Baker, and Tom are splitting up the known items that need to be covered in Jason's absence
 - b) Contacts are being made with interested families. Carol Brink is involved.
 - c) Four international students are scheduled to attend Zion this coming School year
 - d) Joanna Heerema is sending out the ZCS mailing this week
 - e) Cathy and Sarah are completing the Mountaineer mailing and will be sending out soon
 - f) All teacher positions are filled for the fall
 - g) Still working on two teacher contracts
 - h) Teacher positions and subject matter discussed along with curriculum
 - i) A grant was received through Macatawa Bank and utilized to purchase Dave Ramsey's finance curriculum for a finance class
 - j) The largest class at Zion is currently the 10th grade with 25 students
 - k) Rooms are outfitted and cleaned using a variety of students and adults to finish the remaining projects
 - l) Dr. Tim Trumper and Rev. Ken Smith will be our main speakers this year during in-service week. The topics will be "Being Reformed Today" and "Professionalism within the School Setting"
 - m) This year's theme will be "Running the Race of Faith"

7) Committee Reports:

B&G – Evert reporting

- a) Still working on janitorial situation
- b) Building project about a week behind schedule. Still shooting for a mid-November completion. Still awaiting a permit for the upper level.
- c) The soccer field is getting too much water. DJ will monitor.
- d) Shelving for Resource Room in the works

Finance/Treasurer – Jon reporting

- a) Delinquent tuition accounts discussed again at great length. Letters will be going out to several families stating that old unpaid tuition must be paid in full prior to re-enrollment for the coming school year.
- b) We were about \$40,000.00 behind in fund raising for the Mountaineer fund at the end of June
- d) Tuition collections 60 - 90 days past due total about \$30,000.00
- e) Tuition collections 90 days or more past due total about \$100,000.00
- f) Our operations budget shows a negative (\$136,394) while the building fund shows a positive \$691,648
- g) Some laptop computers were recently donated to the school

Public Relations – No report

Education – Ed reporting

The revised grading scale has been distributed to the parents along with rationale for the change

Transportation – Jim reporting

- a) There will be no new NE route this school year. Not enough interest yet.
- b) Routes and stops are in the works very similar to last year

Personnel/Executive – Administrator, Jason Heerema, to be reviewed next month

Long Range Planning – No report

Extra Curricular Music – No report

8) Ongoing Business:

Church visiting: Faith URC - Ed and Jim; Dutton URC - Clint and Bruce; Covenant URC - Craig and Jim; and Bethany URC - Evert and Jon are scheduled for visits

9) New Business:

We will soon begin the process of cultivating future board member nominees

10) Roundtable: Nothing

11) Due to the late hour the concept minutes were not read and approved

12) Next Meeting – Tuesday, September 22, 2009 at 7:00 PM

13) M&S to adjourn at 11:20 PM Motion Carried

14) Clint Dreyer closed with prayer