

Zion Christian School Board Meeting Minutes

June 23, 2009 @ 7:00 PM

- 1) Opening devotions were led by board president, Craig Baker, by reading a portion of Psalm 9 and leading in prayer
- 2) Roll Call – Bruce Sterk and Jon Verduin absent with notice
- 3) The minutes of the May 26, 2009 regular board meeting, the special board meeting following the graduation ceremonies of May 29, 2009, the June 4, 2009 informational association meeting, the special board meeting of June 18, 2009, and the association meeting of June 18, 2009 were approved by consensus.
- 4) Correspondence: - None
- 5) Administrator's Report: Jason Heerema
 - a) Planning on sponsorship for the Byron Festival Days
 - b) Student recruiting – About 14 new students enrolling with several more close to enrolling
 - c) Along with Sarah Bierling, finished last year's year-end accounting adjustments after a long and arduous process of moving from one accounting system to another
 - d) Another newsletter in process to be completed soon
 - e) Looking into passing off large tuition balances to a loan servicing company
 - f) Many thanks for the board's work on collecting overdue tuition accounts
 - g) Will meet soon with board president and Finance Committee chairman to discuss how to deal with families with tuition balances
 - h) Exploring a school-wide lunch program through Byron Center Public Schools. Will be sending out a survey to gauge interest.
 - i) Custodian plan being developed
 - j) Facts applications are in
 - k) Still looking at office staffing needs for the coming school year
 - l) Managed moving the entire office for the building project along with several resulting issues
 - m) Obtained a new instrument for the band program
- 6) Principal's Report: Tom Kwekel has been fighting illness. Not present.
- 7) Committee Reports:
 - B&G** – Evert reporting
 - a) Working on janitorial situation
 - b) Building project commenced
 - c) Upgrading the soccer field
 - Finance/Treasurer** – Jon absent
 - a) Delinquent tuition accounts discussed at great length
 - b) Board president, Craig Baker, will meet with the committee in an attempt to create the tools required to collect tuition in a more organized, timely fashion

Public Relations – No report

Education – Ed reporting

a) Teacher positions relating to the next school year were discussed

Transportation – Jim reporting

a) About \$45,000.00 of the budgeted \$60,000.00 was spent this past school year

b) Maintenance costs were up a little from the previous year

c) We are advertising the proposed NE route with very little response so far

d) New board member, Clint Dreyer, is added to the Transportation Board

Personnel/Executive – Administrator, Jason Heerema, to be reviewed next month

Long Range Planning – No report

Extra Curricular Music – No report

8) Ongoing Business:

Church visiting – Preparing to start another round

9) New Business:

We will soon begin the process of cultivating future board member nominees

10) Roundtable:

a) Can we adjust individual room temperatures to make them consistent?

b) Can we upgrade our software for the computer classes?

c) The new school grading scale must still be made public to all the parents and placed in the proper school handbook

11) The concept minutes were not read and approved

12) Next Meeting – Tuesday, July 28, 2009 at 7:00PM

13) M&S to adjourn at 9:35 PM Motion Carried

14) Clint Dreyer closed with prayer