

Zion Christian School Board Meeting Minutes

November 25, 2008

- 1) Opening devotions were led by board president, Craig Baker, by reading from Psalm 40: 1-5 and leading in prayer
- 2) Roll Call – All board members present
- 3) The minutes of the October 28, 2008 board meeting were read and approved
- 4) Correspondence:
 - a) The board secretary sent correspondence to Melissa Postma and Sherrie Schuringa, thanking them for their work in setting up the golf outing.
 - b) The board president sent thank yous to the Auction Committee for their tremendous work on the auction.
- 5) Administrator's Report: Jason Heerema
 - a) Gift request letters being mailed to grandparents and other donors on Monday
 - b) Continuing work on promotional materials
 - c) Many web updates including new mast head, updated staff information, etc.
 - d) Discussions with various donors
 - e) Will use grandparent list to make calls
 - f) Delivered golf ball sponsorship thank yous to businesses
 - g) Upon the recommendation of the administrator it was M&S to raise pre-school tuition from \$825.00 to \$850.00 Motion Carried
 - h) Discipline coordinators doing a good job. RenWeb has helped track attendance and lack thereof.
 - i) Still determining how to enlarge the office staff
 - j) Working to collect overdue tuition accounts
 - k) Looking at contingency plans for fundraising/cost savings
- 6) Principal's Report: Written Report from Tom Kwekel (he is visiting with parents)
 - a) Michelle Deutschmann and Tom have been busy observing teachers in the classroom. Overall, things are going very well.
 - b) Arrangements for the Christmas program at Bethany URC are coming along well
 - c) Held a school wide Thanksgiving program to focus on God's gracious provision toward each of us. Students reflected and shared with each other on how they have been blessed.
- 7) Committee Reports:

B&G – Evert reporting

 - a) Thanks to Ed Wierenga, the library shelves are complete and installed
 - b) Thanks to the parents' guild, two residential type stoves will be installed in the kitchen for the Home Economics class which will start 2nd semester
 - c) Compass Church will have the use of one more classroom at no extra charge
 - d) Sherwin Kuiper will be doing the snowplowing again this year at the same price as last year

Finance/Treasurer – Jon reporting

 - a) Continuing to work on collecting past due tuition

b) Several graphs and charts were distributed

Public Relations – No Report

Education – Ed reporting

Transportation – Jim reporting

a) A survey is going out to possible NE quadrant parents to determine the interest in a NE bus route

b) Routine maintenance and repairs are ongoing

Personnel/Executive – No report

Long Range Planning – No report

Extra Curricular Music – A laptop computer has been furnished allowing the loading of the approved songs for sporting events

8) Ongoing Business:

a) Church visiting - The list is to be updated

b) Fund raising committee - Calling groups organizing names of prospective donors

9) New Business:

a) Additional office help still under consideration

b) Time was spent acknowledging our thankfulness to our Lord for His many blessings bestowed upon Zion

10) Roundtable:

a) It was decided by consensus to open every home basketball game with prayer

b) Various board members volunteered to call on various teachers, staff, school volunteer workers, etc. who we collectively thought could use some extra encouragement at this time

11) The concept minutes were read and approved

12) Next Meeting – Tuesday, January 27, 2009 at 7:00PM

13) M&S to adjourn at 9:00 PM Motion Carried

14) Group prayer of thanksgiving was held with Jim VanBeek closing