

Zion Christian School Board Meeting Minutes

July 22, 2008

- 1) Opening devotions were led by board president, Craig Baker, by reading Psalm 87: 1-7 and Proverbs 21: 19-20 and leading in prayer
- 2) Roll Call – Jim VanBeek absent with notice
- 3) The minutes of the June 24, 2008 board meeting were read and approved
- 4) Correspondence: None
- 5) Administrator's Report: Jason Heerema
 - a) Two school buses were purchased at an auction for a total cost of \$14,600.00
 - b) A thank you will be sent from the board secretary to Jim Vannette and his company, Pioneer Transportation, for his guidance at the auction
 - c) Melissa Postma is off to a great start in the school office
 - d) The tuition statements have been sent out
 - e) The new software is set to officially take effect on August 1
 - f) Upon the recommendation of the administrator it was moved and supported that in the event of hardship, effective July 22, 2008, the Board of Directors of Zion Christian School will allow for vested 403(b) pension funds to be withdrawn before term. The Motion Carried
- 6) Principal's Report: Tom Kwekel
 - a) Right to Life refunded Zion 10% of the proceeds raised by Zion constituents at the bike and hike event
 - b) Staffing is still needed for High School PE and Art
 - c) Curriculum must still be finalized for Elementary Math, Social Studies, 5th grade English, and elementary Bible
 - d) Elementary Spanish will be dropped due to no time for it
 - e) The third and fourth grades will now be separated except for maybe one course. This means that we will no longer have any combined grades at Zion.
 - f) The fall schedule still needs tweaking
 - g) Several of our teachers are taking summer continuous education classes
 - h) All teacher reviews have been completed
 - i) The In Service program is all set except for one speaker
 - j) Letters will soon be going out to the teachers regarding their new students and scheduling
 - k) The theme for the new school year will be, "Speaking the Mind of Christ". We will be emphasizing the 10 years of God's faithfulness to Zion. (15 students to 220)

7) Committee Reports:

B&G – Evert reporting

- a) Ed Wierenga is scheduled to install additional shelves in the library in September
- b) Painting is still required in hallways, etc.
- c) Much cleaning still needs to be accomplished
- d) The baseball diamond still needs some work
- e) The grounds are looking better this summer

Finance/Treasurer – Jon reporting

- a) General Fund as of 7/21/08 (\$49,766.88)
- b) Building Fund as of 7/21/08 \$97,575.74
- c) Past due tuition as of 7/21/08 \$82,038.08
- d) Paul Diemer has accepted a 2 year term on the Finance Committee
- e) The Finance Committee is still short one member

Public Relations – Craig reporting - No Report

Education – Ed reporting – No Report

Transportation – Written report from Jim

- a) Two buses were purchased from an auction
- b) All buses are being looked over before state inspections
- c) Bus 9 will be sold to Kalamazoo Metals for \$2,200.00
- d) Ron Telman has volunteered to be the new ZCS supervisor
- e) Bus routes were run & timed and everything looked good
- f) Still trying to get a date for bus inspections

Personnel/Executive – Craig reporting – Exit interviews still need to be performed with Laura Batts, Michelle DeVries, Jean Brandt, Andy Heyd, and Bill Boekestein

Long Range Planning – Craig reporting

- a) A fundraising, brainstorming meeting with several school supporters is scheduled for Thursday, July 24, at 7:00 PM at the school

8) Ongoing Business:

- a) Church visiting: Craig and Evert are scheduled to visit 7th Reformed on September 8
- b) Committee positions to fill: Finance (1)
- c) Additional names are needed to fill positions for a building fund drive committee
- d) The committee formed to discuss the music played at extra-curricular school events met on July 9 and is scheduled to meet again at the end of July.
Recommendations for the Board will be forthcoming.

9) New Business:

- a) Administrator review due in July
- b) Principal review due in August
- c) The make-up of the Board was discussed

10) Roundtable – It was expressed that we should have items in the school lobby hanging on the walls that explain what we stand for. Biblical texts should show that our Mission Statement grows out of biblical mandates.

11) The concept minutes were read and approved

12) Next Meeting – Tuesday, August 26, 2008 at 7:00PM

13) M & S to adjourn at 8:51 PM Motion Carried

14) Jon Verduin closed with prayer