

Zion Christian School Board Meeting Minutes

June 24, 2008

- 1) Opening devotions were led by board president, Craig Baker, by reading Proverbs 19: 17-19 and leading in prayer
- 2) Roll Call - All present
- 3) The minutes of the May 27, 2008 board meeting and the June 12 phone meeting were read and approved
- 4) Correspondence: None
- 5) Administrator's Report: Jason Heerema
 - a) We have not yet received the \$75,000.00 promised estate gift
 - b) Cathy Diemer should be recognized for all the work she performs for Zion above and beyond her salary
 - c) Many family visits and discussions
 - d) A great deal of profitable time being spent setting up the new accounting software
 - e) Will soon begin working on an athletics philosophy statement
 - f) Another newsletter is nearing completion
 - g) Melissa Postma has been hired for the office staff
 - h) Report cards are set to go out using RenWeb, the new office software
 - i) It is recommended that we charge \$250.00 per semester for credit recovery
 - j) In response to the Administrator's request it was moved and supported that we continue our relationship with Pete and Jan VanStrien and the Columbian students they place at Zion through the "Word and Deed" ministries. Motion Carried
 - k) Many other ongoing activities
- 6) Principal's Report: No Report
- 7) Committee Reports:
 - B&G** – Evert reporting
 - a) We still need more shelves in the library
 - b) The baseball diamond still needs some work
 - c) It was emphasized that we need to set up a regular schedule of repairing and painting drywall surfaces
 - Finance/Treasurer** – Jon reporting
 - a) General Fund as of 5/31/08 (\$53,449.07)
 - b) Building Fund as of 5/31/08 \$105,955.89
 - c) Past due tuition as of 6/23/08 \$104,950.42
 - d) Much discussion took place as to how do we collect past due tuition
 - e) The finance committee is short two members
 - Public Relations** – Craig reporting - No Report
 - Education** – Ed reporting – No action required

Transportation – Jim reporting

- a) The SW route is finalized
- b) The NW route is finalized with possible new stop
- c) The East route is almost finalized
- d) Rates will be determined by cluster vs. home stops and the number of days serviced, not by the number of children riding
- e) It was M & S from committee to adopt a new proposed rate structure.
Cost per student (1-12) Home Stop \$1,200.00 Cluster Stop \$1,000.00
Cost per student (K) Home Stop \$815.00 Cluster Stop \$680.00
Cost per student (PK) Home Stop \$445.00 Cluster Stop \$370.00
A family's rate will be determined by the oldest child riding. Motion Carried
- f) Bus 9 will hopefully be sold at auction
- g) It is hoped that we can purchase a replacement for bus 9 plus another bus to be used as a spare

Personnel/Executive – Craig reporting – Exit interviews still need to be performed

Long Range Planning – Craig reporting

- a) M & S from committee that we adopt a Mountaineer Scholarship Program Policy as proposed from the administrator with a few approved changes. Motion Carried
 - b) M & S from committee that we set up other fund raising avenues for the Mountaineer Fund. Motion Carried
- 8) Ongoing Business:
- a) Church visiting: Seeking additional churches to visit
 - b) Committee positions to fill: Finance (2)
 - c) Additional names are needed to fill positions for a building fund drive committee
 - d) The committee formed to discuss the music at extra-curricular school events has not convened
- 9) New Business:
- a) Administrator review due in July
 - b) Principal review due in August
- 10) Roundtable – It was expressed that we should responsibly review and be open to Christian families desiring to enroll their children at Zion even if the parents do not fully understand or appreciate the Reformed faith. We were reminded that there is provision for such action in the bylaws.
- 11) The concept minutes were read and approved
- 12) Next Meeting – Tuesday, July 22, 2008 at 7:00PM
- 13) M & S to adjourn at 9:35 PM Motion Carried
- 14) Jim VanBeek closed with prayer