

**Zion Christian School
Board Meeting
July 27, 2004**

1. **OPENING OF MEETING.** Craig Baker, board president, opened the meeting at 7:00pm with a brief meeting with James Hopewell (attorney who has been working on student transportation issues. James had only a short time to speak with the board because of another scheduled meeting, and thus the agenda was altered to allow him to present at 7pm).
2. **OPENING DEVOTIONS.** Craig Baker read from II Corinthians 5:1-11, and lead in prayer.
3. **OFFICAL APPROVAL NOTED.** The moderator reported that the board had approved by phone, between stated meetings, the removal of the poll barn and the hiring of Tony Rozema as a math teacher.
4. **ROLL CALL.** Present were: Craig Baker; Mark DeJong; Jason Heerema; Carl Kooiker; Jerry Lobbezoo; Todd Pettit, and Ken Smith. James Hopewell, attorney, was present to speak to the board about student transportation issues. Jim Drew was absent with notice.
5. **MINUTES APPROVED.** On motion the minutes of June 22, 2004 were approved.
6. **CORRESPONDANCE.** None.
7. **ADMINISTRATOR'S REPORT.** Jason Heerema, Administrator, presented a written report. It was reported that we have made our budget for this financial year, ending July 31. Preparation for the golf outing is underway. Our latest newsletter has been sent out. Work on a school video is progressing. Faculty members have been updated on the web site, along with other updates. Preschool licensing should be finalized on August 13. The board approved the updating of our computer server and a new computer router which will provide security and act as an Internet filter. An updated attendance policy and technology use policy were presented and approved by general consent.
8. **LETTER APPROVED.** On motion the board approved sending out a letter to our supporters seeking to gauge the level of support for additional support for our special needs students.
9. **BUILDING AND GROUNDS.** Craig Baker reported for the committee. It was reported that many high quality white board were donated and will soon be installed in classrooms. Summer cleanup is underway and volunteers are needed to help with this. Byron Township approved our new site plan and excavation is scheduled to begin this week. Mark De Jong requested a copy of the improvement's budget from the building committee.

10. **TREASURER'S REPORT.** Mark DeJong presented a written report for the committee.

11. **PUBLIC RELATIONS.** Craig Baker reported for the committee.

12. **EDUCATION.** Ken Smith reported for the committee. The board discussed the Guidance Counselor position and decided to wait on approving this position until enrollment information is confirmed for the 2004 year – possibly at the August board meeting.

13. **TEXTBOOKS APPROVED.** On motion the board approved the textbooks as presented by the Education Committee. Specifics are available from the principal.

14. **TRANSPORTATION.** Carl Kooiker reported for the committee.

15. **LONG RANGE PLANNING COMMITTEE.** No report.

16. **SCHOOL DAY ADJUSTED.** On motion the times of the school day were changed to 8:30 a.m. till 3:00 p.m.

17. **DATE OF NEXT MEETING.** The moderator declared that the next meeting will be August 24, 2004.

18. **ADJOURNMENT.** On motion the meeting adjourned at 9:30 p.m. with prayer led by Todd Pettit.

Respectfully Submitted,

Rev. Ken Smith
Secretary