

**Zion Christian School  
Board Meeting  
March 25, 2003  
PUBLIC MINUTES**

**OPENING OF MEETING.** Ed Heerema, board president, opened the meeting at 7:00pm by reading 1st Corinthians, chapter 9, and leading in prayer.

**ROLL CALL.** Present were: Les Berkenpas; Ed Heerema; Jason Heerema; Ken Smith; Bruce Sterk; Ron Telman; and Steve Ybema. Jim Drew was absent with notice.

**MEETING WITH FAITH REFORMED SCHOOL BOARD.** The board met with the board of Faith Reformed Christian School (John Holmlund; Doug Vander Band; Jerry Lobbezoo; and Ken Seif) in order to discuss our new location and the possibility of working together and avoiding conflicts. Ken Smith led in prayer for Faith and Zion Schools.

**APPROVAL OF MINUTES.** On motion the minutes of February 25, 2003 and the Zion Christian School Association meeting of March 6, 2003 were approved.

**CORRESPONDENCE.**

a. None.

**DIRECTOR OF OPERATIONS REPORT.** Jason Heerema presented his report. Giving toward the building fund is encouraging but a need is still there. Student interest for next year looks very good, a lot of new families have expressed interest. Directions to all our away sporting games are on the web site! The course catalogue is on the web site as well.

**ACADEMIC CALENDAR APPROVED.** On motion the academic calendar for 2003-2004 was approved. Changes include a first day of school after Labor Day (September 2, 2003) and there will not be a Winter break.

**STAFF SALARY INCREASES.** On motion salary increases for seven returning teachers were approved. Other possible salary increases are still under review.

**STAFF SALARY INCREASES AND NEW POSITIONS APPROVED.** On motion two new part time positions of Administrative Assistant and Janitor were approved. In addition an Assistant Academic Dean and a Dean of Students for the grade school were approved (both part time positions). Salary adjustments for the Academic Dean and the Dean of Students were approved.

**STAFF EXPENSE APPROVED.** On motion the out of pocket expenses for the staff member going on the Senior trip will be covered up to \$300.00, expenses to be approved by the treasurer.

**PRESCHOOL APPROVED FOR 2003-2004.** On motion the board approved the inclusion of a preschool two days a week, about 2 hours a day. Tuition was set at \$800.00 but will not be included in the tuition reduction program.

**BUILDING AND GROUNDS REPORT.** Bruce Sterk reported for the committee. Our current buildings are functioning well.

**TREASURER'S REPORT.** Les Berkenpas reported for the committee.

**PUBLIC RELATIONS REPORT.** Ed Heerema reported for the committee.

**EDUCATION REPORT.** Ken Smith reported for the committee.

**DISCIPLINE POLICY APPROVED.** On motion a discipline policy was approved, it will be posted on the web site and announced to the parents and students through the newsletter.

**TRANSPORTATION REPORT.** Ron Telman reported for the committee.

**BUILDING COMMITTEE.** Ed Heerema reported for the committee. The committee meets every Tuesday afternoon, good progress is being made on the new building.

**DATE OF NEXT MEETING.** The moderator declared that the next meeting will be April 22, 2002.

**ADJOURNMENT.** On motion the meeting adjourned at 9:58 p.m. with prayer led by Les Berkenpas.

Respectfully Submitted,

Rev. Ken Smith  
Secretary